



SOUTHERN RAILWAY

No P(S) 535/II/11/Vol XXII

Headquarters Office,
Personnel Branch,
Chennai – 600003.
Dated- 21.08.2023

DRM/P/MAS, TPJ, MDU, SA, TVC, PGT

ADDENDUM

Sub: Filling up of vacancies of Controllers in Central Control/PCOM/O/MAS in PML 6/7 on Ex-Cadre basis – reg.

Ref : This office Notification of even No. dated :16.06.2023

Further to this office notification cited above, the following eligibility criteria is added in connection with the above.

Para 1.2: Station Master in PML 6 having residual service of 5 years and above as on the date of notification are also eligible to apply.

The link will be made available from **23.08.2023 to 02.09.2023** in the Personnel Branch notification website at <http://notifications.srhqpb.in> and also in Railnet website of Southern Railway.


(R. Rajesh Kumar)
Assistant Personnel Officer/T, M&E
For Principal Chief Personnel Officer



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No.P(S)535/III/11/Vol.XXII

Headquarters Office
Personnel Branch
Chennai – 600003
Dated : 16.06.2023

DRM/P/MAS, TPJ, MDU, SA, PGT & TVC

NOTIFICATION

Sub: Notification for filling up of vacancies of Controllers in
Central Control/PCOM/O/MAS in PML 6/7 on Ex-Cadre-reg.

It is proposed to invite applications for filling up of 5 vacancies (4 existing & 1 anticipated) of Controllers in Central Control/PCOM/O/MAS in Level 6/7. The tenure will be initially for a period of four years from the date of joining based on their performance and may be extendable on need basis, with the approval of competent authority.

1.0 ELIGIBILITY CRITERIA


- 1.1 The Controllers with minimum 2 years of service in the equivalent levels 6/7 and having residual service of 5 years and above as on the date of notification.
- 1.2 The Station Superintendents and Train Managers in levels 6/7 having residual service of 5 years and above as on the date of notification.
- 1.3 The Medically de-categorised staff originally from SM/TM cadres, not less than CEE ONE category after de-categorizing, in levels 6/7 having residual service of 5 years and above as on the date of notification.
- 1.4 Employees already working in another Ex-Cadre post can also apply subject to the condition that their tenure period in both the Ex-Cadre posts taken together does not exceed a maximum of five years in total. A minimum cooling off period of two years is mandatory for consideration of an employee from one Ex-Cadre post to another Ex-Cadre post after repatriation and in exceptional cases, the cooling off period can be reduced to one year only, with the approval of General Manager in terms of PBC No. 116/2023.

2.0 SELECTION PROCEDURE

The Volunteers will be considered and selected based on their experience, service, performance etc. as reflected in the APARs and Service Register entries and at the discretion of the competent authority on drafting basis.

3.0 GENERAL INSTRUCTIONS FOR SUBMITTING APPLICATIONS

- 3.1 Applications should be submitted through online mode only from 20/06/2023 to 11/07/2023 through <https://notifications.srhqpb.in> duly adhering to the procedures and instructions envisaged in PBC No. 150/2022 dated: 30.08.2022.
- 3.2 The link for the notification along with the instructions/application form will be made available from 20/06/2023 in the Personnel Branch notification website at <https://notifications.srhqpb.in> and also in Railnet website of Southern Railway.
- 3.3 Applications should be submitted, in the format at Annexure I on or before 11/07/2023 with the Cadre Controlling /Divisional Personnel Officer through proper channel. After applying through proper channel, the applicant can also send a copy of the application by e-


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mail to office of COM/G for the purpose of making a database of willing candidates. However it may be noted that the applications from only the eligible and screened candidates processed through proper channel alone will be considered for selection. The applications thus received will be forwarded by the respective Cadre Controlling Officer/DPO duly certifying the service particulars and eligibility so as to reach this office by e-office on or before 11/07/2023.

3.4 Proforma of the application is annexed with Notification (Annexure-I) and can be downloaded from HQ Personnel Branch notification website at <http://Sr.railnet.gov.in/www/HQRS/Personnel/PBC/website/HqpbMain.htm>

3.5 All applications received in the Divisions/Units are to be forwarded with proper certification as aforesaid only through e-office. Applications received at Headquarters Office in other than e-office mode will not be considered under any circumstances.

3.6 All the eligible staff as shown in 1.0 above who wish to apply for the above post of shall note that on selection and posting at Central Control they will be repatriated on completion of the tenure or three months before superannuation whichever is earlier. Any request for retention during the last 12 months of service before superannuation or to arrange settlement at Headquarters Office will not be accepted and considered. **Those agreeing to these conditions only shall apply to this post.**

3.7 While forwarding applications, cadre controlling officers/DPO's should certify that the employees are free from DAR/SPE/Vigilance cases and if that, they will be spared to Headquarters upon selection at short notice without fail.

3.8 Cadre Controlling Personnel Officers should ensure that the notification is given wide publicity to all concerned.

3.9 Applications received after the last date should not be accepted/forwarded by the Divisions to Headquarters.

3.10 For any enquiry, **Ch.OS/PB/Operating Section on Railway telephone Number 23676 may be contacted.**

3.11 Cadre Controlling Personnel Officer shall ensure the service particulars of the applicants are updated in Service Register and the same (copies) are to be sent along with APAR for P.E. 2019-2020, 2020-2021 & 2021-2022 **only in one bunch** with a covering letter, though e-office mode along with the applications.

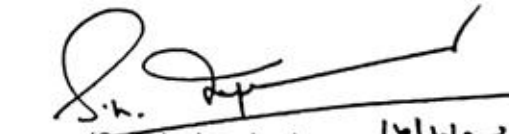
GENERAL INSTRUCTIONS FOR SUBMITTING APPLICATIONS:

4.1 If there are no volunteers for the proposed selection of Chief Controller at Central Control/PCOM/O/MAS then Cadre Controlling authority/Divisional Personnel Officer concerned shall send a "NIL" report on or before 11/07/2023 through e-office.

4.2 If the willing and eligible applicants are found suitable and posted to PCOM/O/MAS, the concerned Divisions may hold selection for filling up of the resultant vacancies.

4.3 Number of Awards and Punishment should be mentioned by the employee himself in the application form.

This has the approval of Competent Authority.


(S.K. Indusekar) 10/6/23

Assistant Personnel Officer/T

For Principal Chief Personnel Officer

Encl: Annexure-I

Copy to: PCOM, COM/G, CPTM, CTPM, CFTM for information please

Sr.DOM/MAS, TPJ, MDU, PGT, SA, TVC

General Secretary/SRMU, General Secretary/AISCSTREA

General Secretary/AIOBC Assn.

Notice Board, S&WI/Computer section for uploading the notification in the website.

Please
paste (Not
older than
one month
Passport
Photograph)

Annexure I

APPLICATION FORM FOR THE POST OF CHIEF CONTROLLER (EX-CADRE TENURE BASIS) IN PML 7.

(Photo should be attested by the controlling officer/Supervisor)

1.	Name	
2.	Emp. No.	
3.	Community	
4.	Date of Birth	
5.	a) Date of Appointment	
	b) Date of entry as Section Controller	
6.	Present Grade Pay	Regular
		MACP
7.	Whether the present post is an Ex-Cadre post	
8.	Details of Entry into the previous Ex-cadre post	
	a) Name of the Ex-Cadre post held/level	
	b) Period from to	
	c) Date of repatriation to the parent cadre	
9.	Date of Entry into the Present Level (on regular basis)	
10.	Division/Station	
11.	Lien maintained at	Division
12.	Educational Qualification with SR entry	Graduate
		Post Graduate
13.	Knowledge of Computer & Hindi	
14.	Contact Phone/Mobile No.	Rly. CUG/Personal
15.	Number of Awards recently in last 5 years	
16.	Number of Penalties under D&A Rules imposed in the last 5 years	

DECLARATION BY THE APPLICANT

I hereby declare that all the particulars given in the application are true and correct to the best of my knowledge and belief. I am aware that in the event of particulars or information given herein being found false or incorrect, I am liable to be taken up under D&AR for major penalty proceedings, apart from my application being rejected.

Place:

Date:

***signature of the employee:**

Name:

Designation:

Division/Unit:

*** If not signed, the application will be rejected.**

INSTRUCTIONS FOR ONLINE APPLICATION

Link for applying online – www.srhqpb.in

Instructions to Employees:

- i) The willing employees will have to click on the link. The link will lead to the application format in which the candidate needs to fill up the required particulars.
- ii) The application format has to be filled up carefully and after the employee is satisfied that all the particulars have correctly filled up, he/she should register. Once registered the employee will not be able to make any changes in the application.
- iii) After registration, a unique application number will be allotted to the employee and the employee should download and take a print of the filled in application from the portal in PDF format.
- iv) In the print out, latest photograph of the employee should be affixed in the space provided and his/her signature should be affixed in the space provided.
- v) In the above application, the photograph should be attested by the controlling Supervisor/Official and the application should be forwarded by the Controlling Supervisor/Official affixing signature duly mentioning the name, designation along with the seal of the forwarding Supervisor/Official.
- vi) The application completed in all respect duly forwarded by the Controlling Supervisor/Official, Community certificate (for SC and ST only) & any other relevant documents, should be scanned as a single PDF and uploaded in the portal after obtaining Competent Authority approval.
- vii) Employee can thereafter login either by using : IPAS number & date of birth" or "Application Number & date of birth" for uploading above scanned copies by using the "Upload the application" option in the portal.
- viii) Employee can also download acknowledgement for the submission of his/her application. The employee may use the unique application number to check the status of his application later on.
- ix) For any assistance required with regard to the above Ch.OS/PB/Operating Section on Railway telephone Number 23676 may be contacted.